

ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme

for taxis and private hire vehicles

ECO Stars Fleet Recognition Scheme

For Taxis and Private Hire Vehicles.



Membership Application Form

Introduction

This form is to be completed by all organisations seeking membership of the ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme for taxis and private hire vehicles.

Before completing the form, applicants are advised to read the accompanying 'Guidance Notes for Applicants' document, which explains the background to the Scheme and the criteria for each of the star ratings for both vehicles and whole operations.

Please answer all questions as fully as possible, providing detailed information about your vehicle fleet and other key aspects of your operation, to allow accurate star ratings to be awarded at both vehicle and whole operation levels.

If you have any queries on how to complete the application form and are seeking guidance, then please call 01543 416 416 and quote 'ECO Stars Taxis' or email your query to ecostarstaxis@ttr-ltd.com

Please submit your completed form and fleet profile, along with any relevant supporting documentation, either in hard copy or electronically, to the addresses provided at the end of the form.

ECO Stars is a Recognition Scheme built firmly on the principle of trust. It rewards commitment to improving operational efficiency, reducing fuel consumption and reducing environmental impact – all helping to improve local air quality, maximise carbon savings and tackle climate change. As the Scheme is built on trust, it is essential that all applicants answer each section within this form as accurately and completely as possible.

If there is insufficient space within the form for you to provide the detailed answer you would like, then please enclose additional sheets, marked with your company name, to support your application. Please also feel free to submit any other supporting information you feel may be relevant for our assessors to review when considering your vehicle and whole operation recognition levels.



Membership Application Form (please write in block capitals)

1) Company details

Company name: _____ **Contact name:** _____

Address: _____ **Job Title:** _____

Telephone: _____ **Direct Telephone Number:** _____

Fax: _____ **Mobile Number:** _____

Website: _____ **Email address:** _____

2) Type of Fleet Operation (if applicable)

- i.** Total number of vehicles in fleet: _____
- ii.** Number of private hire vehicles in fleet: _____
- iii.** Number of Hackney carriages in fleet: _____
- iv.** Number of vehicles used for Contract work
e.g. school: _____
- v.** Number of vehicles used as limousines: _____
- vi.** Other (please specify) _____

Note for Applicants: Operators should provide specific details for vehicles based within Mid Devon and for those vehicles based outside of Mid Devon, which spend a significant proportion of time (to be determined by the operator) operating within Mid Devon.

3) Please fill out the 'Individual Vehicle Application Form (A)' enclosed for each of your vehicles.

4) Do you have a Fuel Management Programme in place within your operation, including measures to manage fuel consumption throughout the operation from fuel selection and purchase, and in vehicle use? (please tick)

Yes No

If yes, please describe: _____

Note for Applicants: These fuel management programme measures could include having a 'fuel champion' appointed, monitoring fleet and individual vehicle level fuel consumption, annual gallon / litres of fuel consumed and annual fuel spend, as well as implementing mechanisms to raise awareness of the importance of fuel as a precious resource within the operation. How do you communicate overall fuel performance to employees? Do you have data collection systems to capture fuel volumes and costs for each fuel fill? For example, do you have robust practices to ensure that the odometer mileage is collected and reported at every fuel fill? This may also be achieved by use of a fuel card.



5) Do you have a formal driver training programme in place, to maximise fuel efficiency and reduce environmental impact? (please tick)

Yes No

If yes, please describe:

Note for Applicants: These skills development and performance management measures could include training in safe and fuel efficient driving techniques (Eco-driving), driver fuel incentive schemes, driver performance league tables, monitoring of individual driver mpg. Operators should be able to demonstrate a robust approach to the identification of training needs of their drivers and a suitable process for continuing management of driver performance. This will include assessing how the training is delivered, the continued management and monitoring of its impact and operators demonstrating that the training they've selected is appropriate e.g. it delivers enhanced safe and fuel efficient driving skills.

6) Do you have a robust vehicle specification process in place and a sound preventative maintenance system to ensure vehicle efficiency? (please tick)

Yes No

If yes, please describe:

Note for Applicants: Robust vehicle specification processes would include ensuring that the most appropriate vehicle is specified for the planned task – making sure each vehicle is 'fit for purpose' and that vehicle 'whole life costings' have been taken into account to look at the future projected operating costs, in addition to the original purchase or lease price. Sound preventative maintenance systems include measures such as regular servicing, fluid levels and tyre inspections and periodic wheel alignment, to help to ensure vehicle operational efficiency.

7) Do you use operational support systems to maximise the efficiency of your fleet? (please tick)

Yes No

If yes, please describe:

Note for Applicants: Operational support systems could include the use of IT telematics and monitoring systems to maximise vehicle and driver efficiency and minimise fuel consumption, such as routing and journey scheduling software or other telematics systems, including car navigation e.g. satellite navigation and communications equipment e.g. two way radios, as well as driver and vehicle performance monitoring equipment to identify over-revving, harsh braking and harsh acceleration.



8) Do you have a performance monitoring and targeting system in place within your operation? (please tick)

Yes No

If yes, please describe:

Note for Applicants: Performance monitoring and targeting systems can include the use of Key Performance Indicators (KPIs) to record and report efficiency for a wide range of aspects of your operation, from MPG for individual vehicles, through to fuel used per trip, annual fuel consumption and target annual savings. Systems will have robust processes for collecting, analysing, cleansing and interpreting data, as well as setting and reviewing targets on a regular basis. At the very heart of efficient taxi operations is the core aim to reduce overall total mileage. There are two key considerations within this, namely to maximise the revenue generating percentage and minimise the dead or stem mileage.

9) Is there any other additional information you wish to provide in support of your application? (please tick)

Yes No

If yes, please provide either additional supporting text in the space below or use the space to list any accompanying documents. Feel free to include relevant supplementary information with your application, to help help ECO Stars Scheme staff accurately assess your fleet and operation.



Company Declaration

I declare that the information provided within this application form (and in any supporting documents) is complete and accurate, to the best of my knowledge. On being accepted as a member of the Scheme, I agree to abide by its terms and conditions, as specified in the 'Guidance Notes for Applicants' document.

Signature: _____

Position: _____

Note for Applicants: If completing and returning this application form electronically, please also ensure that an electronic signature is provided in the space above.

Disclaimer

The ECO Stars Fleet Recognition Scheme is a free, voluntary scheme operated by Mid Devon District Council. The decision to participate in ECO Stars and any investment or expenditure that you may incur in connection with the Scheme, is undertaken entirely at your own risk and Mid Devon District Council and its operating parties will have no liability to you in respect thereof.

Any information, whether verbal or written, provided to you in connection with ECO Stars is for guidance purposes only and does not constitute formal legal or professional advice. Mid Devon District Council and its operating parties exclude to the fullest extent lawfully permitted all liability whatsoever for any loss or damage howsoever caused arising out of or in connection with the use of and/or reliance on any information given to you.

More Information

For more information on ECO Stars, visit www.middevon.gov.uk, call 01543 416416 quoting 'ECO Stars Taxis', or email: ecostarstaxis@ttr-ltd.com

Submitting your Application Form

Please submit your completed application form and fleet profile, along with any relevant supporting documentation, either electronically or in hard copy, to:

ecostarstaxis@ttr-ltd.com

or

The ECO Stars Fleet Recognition Scheme for Taxis and Private Hire Vehicles Administrator
c/o Transport & Travel Research Ltd
Arundel House
6 Portland Square
Bristol
BS2 8RR



Individual Vehicle Application Form (A)

Please complete a copy of this sheet for each individual vehicle within your fleet which you wish to register with the scheme.

For each vehicle, please specify (please write in block capitals):

Licensed taxi vehicle:	Vehicle Registration Number:	Year of registration:	Vehicle make:	Vehicle model:	Vehicle Excise Duty Class:

Based within Mid Devon:	Based outside but significant time operating in Mid Devon:	Euro engine standard: e.g. Euro 3, 4, 5, 6:	Alternative fuel use e.g. LPG, Hybrid electric, Hydrogen fuel cell; CNG or other alternative fuel:	Vehicle performance limiters fitted?: (please specify)

Automatic stop / start fitted: (please specify)	In-car fuel monitoring equipment fitted?: e.g. fuel flow meter, trip computer	Other in-car telematics equipment fitted e.g. telematics for monitoring vehicle efficiency, in-car navigation and communications equipment: (please specify)	Any other vehicle-based efficiency features: (please specify)

