

**Other Information available from  
Bereavement Services:**

A Guide to Exclusive Rights of Burial  
A Guide to Monuments  
Table of Fees and Charges  
A Guide to Tiverton Cemetery  
Grave Options and Terms  
The Charter for the Bereaved  
A Guide to Organising a Funeral  
Funeral Organisers: Rules & Regulations  
Helpful Organisations at a time of  
Bereavement  
Service Standards & Complaints Procedure  
A list of Approved Contractors  
Continuous Improvement

**Bereavement  
Services**

**Regulations:  
Memorial  
Masons**

**Contact Details:**

Bereavement Services Office  
Phoenix House, Phoenix Lane,  
Tiverton, EX16 6PP

Tel: 01884 234343

[propertyservices@middevon.gov.uk](mailto:propertyservices@middevon.gov.uk)

**Bookings and Records**

Tiverton Cemetery: 01884 234343  
Crediton Cemetery: 01884 234343



Mid Devon District Council  
is a member of the Institute  
of Cemetery and  
Crematorium Management  
and has adopted 'The  
Charter for the Bereaved'

1. All Masons who wish to work in Mid Devon's Cemeteries must be members of the Approved Contractor scheme. The criteria for membership are:
  - a) Public Liability Insurance of £5m.
  - b) Adherence to the National Association of Monumental Masons Code of Working Practice (March 2000 edition or later). A NAMM approved anchor system should be used on all new monuments and the same should be installed on all refitted monuments. The choice of the system is left to the Mason, but should be the most appropriate for the soil conditions.
  - c) A statement to the effect that the Mason has not been barred from working in any other cemetery in the last two years and an assurance that should this occur in the future that the Mason will inform the Council immediately.
  - d) That all work shall conform to statutory requirements and Cemetery Regulations.
2. It is no longer necessary for a grave owner to separately purchase Rights to Erect a Monument. These will be issued when Exclusive Rights of Burial are obtained. **No monuments may be erected upon unpurchased graves**, should one be so erected the Council may demand its immediate removal at the expense of the Mason and/or purchaser.

It is the Mason's responsibility to satisfy him or herself that the purchaser of a monument

has a right to erect it. All applications should bear the signature of the owner of the Rights.

4. A complete plan of the proposed monument, including complete details of foundation works, must be submitted to the Bereavement Services Office at Phoenix House, Phoenix Lane, Tiverton at least four weeks before work is scheduled to commence. Once this has been approved, a permit to construct will be issued.
5. Once in possession of any permit, Masons must give at least 48 hours notice of intent to work in the Cemetery, giving full details of graves and monuments upon which work will be carried out.  
**Please contact the Bereavements office or email [propertyservices@middevon.gov.uk](mailto:propertyservices@middevon.gov.uk).**
6. No variations from the terms of a permit are allowed. All monuments must bear the name of the Mason and the Grave reference number in letters no higher than 4cm on the rear of the base. An asterisk should indicate where a NAMM approved anchor system has been installed.
7. The funeral organiser will order removal of monuments before an interment. **All parts of the monument must be removed from the cemetery** unless written permission has previously been obtained from the council. Any masonry found unattended and away from a grave in any part of the

cemetery will be deemed to have been abandoned and may be disposed of.

8. Masons shall be notified if an interment is scheduled at a time when they are to be working in a cemetery. All works adjacent to the interment must cease and personnel, plant and vehicles must be withdrawn from the area at least 15 minutes before the time of the interment. Work may recommence when all mourners have left the cemetery.
9. The Council places no general restrictions upon the type and construction of monuments, apart from considerations of taste and Health and Safety. Each monument will be considered individually and if a plan is rejected a full written explanation will be given.
10. All monuments should be constructed to be safe for a period of not less than 30 years. During this time purchasers rights to a guarantee in respect to installation fittings should be made known to them. A guarantee of six years in respect of workmanship should similarly be communicated. The Council supports the practice of Masons providing monumental insurance to their customers.