

MDDC Ref:  
Property Ref:  
Name:  
Address:

**Revenues Service**  
Phoenix House  
Phoenix Lane  
Tiverton  
Devon  
EX16 6PP  
[www.middevon.gov.uk](http://www.middevon.gov.uk)

Contact: Council Tax  
Telephone: 01884 255255  
Email: [Revenues@middevon.gov.uk](mailto:Revenues@middevon.gov.uk)  
Fax / DX: 01884 234935

**COUNCIL TAX DISCOUNT APPLICATION FOR APPRENTICES**

**Please read notes overleaf before completing this form.**

If there are less than two residents in a property, then there will be a discount to reduce the Council Tax bill. When counting the number of residents in a property, for the purposes of discounts, Schedule 1 of the Local Government Finance Act 1992 states that a person who is employed as an apprentice may be disregarded.

In order that we can consider a discount for your property, will you please provide the following information:-

Name of Apprentice, and

Date of Birth:

Address of Apprentice:

Name and Address of  
Apprentice's Employer:

Date apprenticeship  
began:

Date this will end:

**PLEASE PROVIDE PROOF OF THE TRAINING COURSE**

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**Requests for alternative formats will be considered on an individual basis.  
Please telephone 01884 255255 or email [customerfirst@middevon.gov.uk](mailto:customerfirst@middevon.gov.uk)**

**DECLARATION**

I am the liable person for the above property, and declare that the information in this application is true and accurate to the best of my knowledge and belief. I undertake to notify the Council Tax Office of any change in the above circumstances.

Signature

Date

Name (Capital Letters)

**NOTES**

The definition of an Apprentice under Schedule 1 Part 1 of the Council Tax (Discount Disregards) Order 1992 is a person who is:

- a) Employed for the purpose of learning a trade, business, profession, office, employment or vocation;
- b) For that purpose undertaking a programme of training leading to a qualification accredited by the National Council for Vocational Qualifications; and
- c) Employed at a salary or in receipt of an allowance or both, which are, in total –
  - i. Substantially less than the salary he/she would be likely to receive if he had achieved the qualification in question;
  - ii. No more than £195.00 per week.