

John Chumbley IRRV (Hons)
Revenues Manager



MDDC Ref:
Our Ref:
Date:

Contact: Council Tax
Telephone: 01884 255255
Email: revenues@middevon.gov.uk

Address of property if different to that shown above:

Reduction for Disabled Facilities Application

If you (or someone who lives with you) are disabled, we could reduce your bill by the equivalent of one band. To qualify, your home must have certain features which are essential, or of major importance to the well being of any disabled adult or child.

Part 1 – What is the name of the person who is liable for the council tax?

Title	Forename	Surname

Part 2 – What is the name of the disabled person?

Title	Forename	Surname

Part 3 – Please give a short description of the disability experienced by the person named in part 2.

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Part 4 – Please tick any of the following circumstances which apply to your property.

		✓
A	A wheelchair is used indoors by the disabled resident.	
B	There is a second bathroom or second kitchen which is needed to meet the requirements of the disabled resident.	
C	There is a room, (not a bathroom or kitchen) which is needed to meet the requirements of the disabled resident and which is predominantly used by them. Please state which room this is and why it is needed.....	

Please continue onto the next page

**Requests for alternative formats will be considered on an individual basis.
Please telephone 01884 255255 or email customerfirst@middevon.gov.uk**

Part 5 – Please give us your daytime phone number(s) so that we can contact you to arrange a visit to your home.

Phone: _____ Mobile: _____

Part 6 – Declaration

I confirm that the information I have given on this form is correct. If my application for the reduction is granted, I agree to let you know immediately if the circumstances change and I cease to be eligible.

Name (print)..... Signature.....

Date Email

Part 7 – For office use only.

Inspector comments:

Relief applied: YES/NO

Date applied from:

REDUCTIONS IN COUNCIL TAX FOR PROPERTIES WITH FACILITIES FOR A DISABLED PERSON

This form should be completed by the Council Taxpayer if he/she considers that there are relevant facilities within the property required to meet the needs of a disabled person. He/she can apply if there is at least one disabled person solely or mainly resident in the property.

Q. How is “disabled” defined for this purpose?

A. A person is a “qualifying individual” for the purpose of this scheme if he/she is substantially and permanently disabled (whether by illness, injury, congenital deformity or otherwise).

Q. What facilities must be present in order to obtain a reduction?

A. There must be a special room, or additional kitchen or bathroom or floor space to permit use of a wheelchair indoors, which is required to meet the needs of the disabled person. A wheelchair is not required for meeting an individual’s needs if he/she does not use it within the living accommodation.

N.B: A special room **cannot** be a kitchen, bathroom or lavatory and must be used predominantly by the disabled person

Q. What does “required for meeting the needs of the disabled person” mean?

A. Generally it means that the facility must be essential, or of major importance, to the disabled person’s well-being because of the nature and extent of his/her disability.

N.B: In relation to wheelchair space, the disabled person must need to use the wheelchair inside. It is not sufficient for the wheelchair to be merely stored inside.

Q. How much is the reduction?

A. The reduction takes the form of charging the tax for the band below the actual band for your property. For example, if your property is Band D, you would be charged the Council Tax applicable to Band C.

Q. How long will the reduction be allowed?

A. It will continue for as long as the disabled person remains solely or mainly resident in the property. If you believe that you may no longer be eligible for the reduction you must notify the Council immediately.

Data Protection Act 1998

The information you provide on this form will be used to determine whether a reduction for disabled facilities is applicable and will be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess any possible reduction unless you do so.

If you have any queries about this application or would like any more information about Council Tax, please contact the offices at the address/telephone number shown overleaf.