

MID DEVON DISTRICT COUNCIL - COUNCIL TAX

EXCEPTIONAL HARDSHIP RELIEF APPLICATION

To Qualify for Exceptional Hardship Relief Applicants must have been in receipt of Council Tax Benefit on 31 March 2013

PART 1: HARDSHIP DETAILS

(Please use extra sheets if necessary)

Please explain in your own words why you are applying for Council Tax Exceptional Hardship Relief.

Explain what special circumstances you feel should be considered.

Give details of what you have done to deal with your situation – Meetings with the Citizens Advice Bureau (CAB), Churches Housing Action Team (CHAT), Money Advice service (MA)

Attach documentation to support your case.

Signed: Date:

Print Name:

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PART 2: PERSONAL DETAILS

MDDC Council Tax Reference Number:

Property Name / Number:

Street:

Area:

Town:

Post Code:

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DETAILS OF ALL IN HOUSEHOLD OVER 18 YEARS OF AGE (Continue on extra sheet if necessary)

| | Title | Given Name(s) | Surname |
|-------------------|----------------------|----------------------|----------------------|
| Applicant's Name: | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Home Tel: Mobile: E Mail:

Date of Birth: NINO:

| | Title | Given Name(s) | Surname |
|-----------------|----------------------|----------------------|----------------------|
| Partner's Name: | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Mobile: E Mail:

Date of Birth: NINO:

| | Title | Given Name(s) | Surname |
|-----------------|----------------------|----------------------|----------------------|
| Other (1) Name: | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Mobile: E Mail:

Date of Birth: NINO:

| | Title | Given Name(s) | Surname |
|-----------------|----------------------|----------------------|----------------------|
| Other (2) Name: | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Mobile: E Mail:

Date of Birth: NINO:

ALL OCCUPANTS OVER 18 YEARS OF AGE MUST SUPPLY PROOF OF AND / OR INFORMATION ON THE FOLLOWING TO ACCOMPANY THIS APPLICATION FORM:

- Salary Slips (3 months)
- Audited Accounts (Self Employed)
- Tax returns
- Details of Savings Accounts
- Pension Receipts
- Stocks and Shares Dividend advice
- Bank, Building Society and Post Office A/C statements (three months)
- Mortgage Payments
- Rent Payments
- Utility Bills
- Phone and Mobile Bills
- Internet and Pay to View TV Bills
- Debtor Letters
- DWP Letters

The Mid Devon District Council Guidelines on Exception Hardship Relief may be viewed on the MDDC website – www.middevon.gov.uk. Alternatively a copy of the Guidelines may be requested by contacting: Customer Services, MDDC, Phoenix House, Tiverton, EX16 6PP

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PART 4: EXPENDITURE AND OUTGOINGS

(Please use extra sheets if necessary)

| EXPENDITURE AND OUTGOINGS | APPLICANT | | PARTNER | | OTHER (1) | | OTHER (2) | |
|----------------------------------|------------------|-----------|----------------|-----------|------------------|-----------|------------------|-----------|
| | Amount £ | How Often | Amount £ | How Often | Amount £ | How Often | Amount £ | How Often |
| Mortgage | | | | | | | | |
| Mortgage Arrears | | | | | | | | |
| Rent | | | | | | | | |
| Rent Arrears | | | | | | | | |
| Council Tax | | | | | | | | |
| Council Tax Arrears | | | | | | | | |
| County Court Judgement | | | | | | | | |
| Gas or Oil | | | | | | | | |
| Electricity | | | | | | | | |
| Water Utility | | | | | | | | |
| Loans | | | | | | | | |
| Credit Cards | | | | | | | | |
| TV Licence | | | | | | | | |
| Home Insurance | | | | | | | | |
| Catalogue Payments | | | | | | | | |
| Public Transport | | | | | | | | |
| Car fuel | | | | | | | | |
| Car Tax/Insurance | | | | | | | | |
| Home Phone | | | | | | | | |
| Mobile Phone | | | | | | | | |
| Clothing | | | | | | | | |
| Food | | | | | | | | |
| Cable/Satellite TV | | | | | | | | |
| Household | | | | | | | | |
| Alcohol/Tobacco | | | | | | | | |
| Other (Please specify) | | | | | | | | |

Please return the form to: **Mid Devon District Council**, Phoenix House, Tiverton, EX16 6PP and mark it for the attention of: **Council Tax Recovery**