1. **Introduction and Apologies**
   Gerry welcomed everyone to the meeting. Apologies were received from Caroline Rae, Nicola Channon, Sam De Reya, Sally Kendrick, Anne Payne, Gill Unstead, Clive Eginton, Steve Gazzard, Tina Teague and Lisa Rutter.

2. **Minutes from meeting on 18 November 2015**
   The minutes of the East & Mid Devon CSP Steering Group meeting on 18 November 2015 were agreed as a true record.

   **Matters Arising**
   - **Page 1, Item 2 – Early Help** – there will be one East & Mid Devon Coordinator from May, Russ Green, and Laura will contact him to give a regular update to the group.
   - **Page 2, Item 5** – there will not be a merger with Exeter CSP.
   - **Page 3, Item 5** – CSP dates were sent to Nicola Channon. DCC Democratic Services have advised that the dates won’t be included on the County diary as there are too many other meetings to accommodate. If we want to avoid a clash their meeting calendar is available online.
   - **Page 3, Item 5** – Scrutiny Panel options – still to be discussed.
   Graham asked if we could send a letter of thanks from the CSP to Kevin Finan as outgoing Chair. **Action: Gerry and Julia to send letter from CSP to Kevin Finan.**

3. **CSO reports**
   Gerry and Julia highlighted items from their reports.
East Devon - Gerry

- The Hush Shop in Exmouth has now closed – Gerry informed the group that the legislation on Legal Highs/NPS has now changed making it an offence ‘to produce, supply, offer to supply, possess with intent to supply, possess on custodial premises, import or export psychoactive substances; that is, any substance intended for human consumption that is capable of producing a psychoactive effect’. The maximum sentence will be 7 years’ imprisonment.
- Cranbrook ASB & DYS mobile bus – an action plan has now been devised and there will be more support for the DYS mobile unit and more monitoring of the young people’s behaviour. Most of them don’t live in Cranbrook but come in with friends from school that do.
- A Cranbrook Domestic Abuse meeting is being held on 27 April. Stephen commented that Cranbrook has been designated a ‘healthy town’ and a number of other towns will be built based on this model, learning from best practice, mistakes or issues raised in Cranbrook. Andrew stated that education on health prevention and the use of technology were the main themes of bid for the healthy town bid. Domestic Abuse may become a priority for the Public Health group in the future. Gerry will feed back the extent of Domestic Abuse to the public health group. It was acknowledged that EDDC and lots of other agencies are doing lots of work in Cranbrook.
- Good links have been made between members of the DSVA Forum and the Farming Community Network to highlight help available for domestic and sexual abuse to farming communities.
- East Devon funding 2015/16. Gerry outlined that he had spent his SDP funding on a number of initiatives and resources including mediation, camera lights for vulnerable victims of ASB, Think Jessica (scams) resources, Solomon Theatre ‘Last Orders’ performances and supported summer activities for Littleham, Exmouth and forest school skills sessions.

Mid Devon - Julia

- Fire safety workshops on free home fire safety checks have just been run by Simon Young from DSFRS. These were very well received and we will be doing some more sessions for MDDC staff.
- WhatsApp being used in Cullompton by businesses after being used well in Tiverton as introduced by the Tiverton town centre manager, Rachel Jenman.
- Derelict chicken factory in Tiverton. Environmental Health will be chasing up the owners re: more external fencing and development of the site.
- Housing officers from MDDC and Sgt Mike Warriner are attending a House Mark presentation tomorrow in London re: the recent property closure in Tiverton to share best practice with other housing providers.
- The Multi Storey Car Park in Tiverton which has been subject to some ASB will be looked at further once the planning application has been considered and this would mean it will become a 24 hour car park. MDDC will liaise with the Police Architectural Liaison officer regarding any car park improvements.
- INFORM – there was poor attendance at yesterday’s meeting but there are still activities taking place, such as primary school sessions for teachers, parents and CEOP training.
- WRAP training is due to be delivered to all MDDC staff.
- Mid Devon funding 2015/16 – Julia has spent her SDP funding allocation on items including mediation, DDASS stickers, Solomon Theatre ‘Last Orders’ and ‘Gemma’s Wardrobe’ productions, youth provision, ‘Chelsea’s Choice’ (CSE) theatre productions for schools, Junior Life Skills, Be Safe cards, and resources for the pop up shop.

4. CSP Review & CSP Chair

There has been a decline in attendance over the last 18 months at these meetings but work at ground level does still continue, and we appreciate that participation at the CSP can be challenging with resource cuts to agencies.
Donna Braund volunteered to Chair the CSP at the last meeting in November and arranged a workshop meeting to look at the future of the CSP, how to involve agencies better and ensure their contribution. Donna is currently off sick so this hasn’t happened.

CSP Chair
Dave stated that he would be happy to Chair the CSP until Donna comes back or someone else is appointed to her role. The group unanimously agreed Dave as Chair. **Action:** Gerry, Julia and Laura to meet with Dave to look at rearranging a workshop and developing CSP Action Plans – see the bottom of these minutes for an update

CSP review
The group discussed the fact that they feel that involvement in the CSP is important and discussed possible reasons why other partner agencies are not as involved. It was suggested that it is sometimes the case that agency representatives who used to attend the CSP now have much larger geographical areas to cover and so cannot attend our meetings as the CSP is just a small part of their patch. The group then discussed having lower level officers attending the CSP but it was thought that in some organisations these roles may not even exist. It was suggested that we need to have an understanding of organisation structures before suggesting who is appropriate to attend. There is a difference between officers attending the CSP, which is looking at things strategically, and the local officers and practitioners on the ground, who get the work done and report back to the CSP where there are any problems. Joint CSP messages can be given by any agency involved in the CSP to show how we are working together.

Julia and Gerry pointed out that there will also be changes at County level to the Safer Devon Partnership with both Nicola Channon and Caroline Rae due to leave in the next few months, so it is unclear who will coordinate the SDP work.

Local Action Groups
Julia would like to review the LAGs in Mid Devon, as they are not delivery groups anymore and not always the best use of CSP time. She would like to set up some pilot task and finish groups, including some LAG members, focusing on project work around our newer CSP priorities. These would not just be ongoing groups but would need a target end date. The Creedy LAG has just been postponed as there was nothing of any note on the agenda to discuss. Jenny spoke as member of Exe LAG and agreed although the LAG has been useful in the past to tackle particular issues she would like to support Julia’s proposal.

Gerry would like to continue the LAGs in East Devon as he thinks they are beneficial. Sometimes things only emerge as local issues through the LAGs and problem solving by LAG members. Andrew attended the Exmouth LAG yesterday and will visit and review them all over next few months.

Scrutiny Panel
Jenny mentioned that members of Scrutiny Panel are also not attending either the CSP to observe or the Scrutiny Panel meetings. She advised that it is important to review the CSP and assist with identifying any issues, for example, she has previously written in her then capacity as the Scrutiny Panel Chair to statutory partners to ask them to send a senior officer to attend the CSP. Julia stated that any review of the Scrutiny Panel needs to be done by Members Services rather than through the CSP and they could look at the format of how the other CSPs in Devon are scrutinised. Stephen suggested a report to each District’s scrutiny committee from CSP discussions as an informative item. He also stated that we can use both Councils’ normal scrutiny committees to highlight that the CSP Scrutiny Panel is not meeting or working as it should.

CSP Priorities for 2016/17 – our response to emerging issues
Our CSP priorities are based on the Peninsula Strategic Assessment and will remain the same as last year with the additional priorities of Child Sexual Exploitation, Prevent and Modern Slavery being added.
5. **Performance**

Dave gave the group an overview of the crime figures. Across the whole Force area total crime has decreased but across all rural areas there has been an increase, including East & Mid Devon. East Devon have seen increases in acquisitive crimes in the last 28 days with a couple of individuals responsible, who are remanded at present. Violence without injury now includes harassment and malicious communications through Facebook and other social media.

### East & Mid Devon Crime Figures

**12 months to March 2016**

<table>
<thead>
<tr>
<th>Crime Type</th>
<th>12 months earlier</th>
<th>12 months later</th>
<th>Percentage Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Crime</td>
<td>6400 offences</td>
<td>6446 offences</td>
<td>0.7%</td>
</tr>
<tr>
<td>Violent Crime</td>
<td>1720 offences</td>
<td>1963 offences</td>
<td>14.1%</td>
</tr>
<tr>
<td>Burglary Dwelling</td>
<td>250 offences</td>
<td>237 offences</td>
<td>-5.2%</td>
</tr>
<tr>
<td>Burglary Non Dwelling</td>
<td>438 offences</td>
<td>509 offences</td>
<td>16.2%</td>
</tr>
<tr>
<td>Vehicle Offences</td>
<td>380 offences</td>
<td>338 offences</td>
<td>-11.1%</td>
</tr>
<tr>
<td>Criminal Damage</td>
<td>1133 offences</td>
<td>1082 offences</td>
<td>-4.5%</td>
</tr>
<tr>
<td>Rowdy/nuisance behaviour (ASB)</td>
<td>2775 reports</td>
<td>2876 reports</td>
<td>3.6%</td>
</tr>
<tr>
<td>Domestic Abuse</td>
<td>844 offences</td>
<td>902 offences</td>
<td>6.9%</td>
</tr>
</tbody>
</table>

Dave gave an example of how police performance is now less driven by detections and figures and is more focused on safeguarding issues.

6. **Any Other Business**

- No items were raised.

**Date of next meeting**

Thursday 7 July at 10.00am in the Committee Room at The Knowle, Sidmouth

**Update on CSP Review**

Dave, Gerry, Julia and Laura met on 4 May to discuss the CSP going forward following the discussions at the Steering Group meeting on 21 April. They agreed that:

- The CSP priorities plan will be updated to include the additional priorities of CSE, Modern Slavery and Prevent
- There will be a new CSP Action Plan which will be based on the ‘summary of activities in relation to the Devon Strategic Assessment’ document that Gerry and Julia currently update for the Safer Devon Partnership – information from partner agencies will also be required to populate this
- The LAGs (in East Devon) and new Task and Finish groups (in Mid Devon) will address specific issues around the CSP priorities – and will provide feedback to the Steering Group
- Project Leads for specific pieces of work will be allocated from across the partner agencies to assist Julia and Gerry in the delivery of CSP project work – and will provide feedback to the Steering Group

They also discussed attendance at the CSP Steering Group meetings and it was suggested that the opportunity to phone into part of the meeting for those unable to physically attend would be offered as an option to CSP members.