

1 APP VALIDATION CRITERIA CHECK SHEET

Please note all plans and drawings should include: unique reference numbers / letters / date (if applicable), paper size, key dimensions and scale bar indicating a minimum of 0-10 metres. Where possible drawings should not exceed A3 size and at least 1 copy of all documents should be provided unless submitting electronically. Please make sure you have checked the national and local level requirements before submitting your application and return this form with your application pack. If you do not send all the information we need your application will be deemed invalid.

11. Application for listed building consent for alterations, extension or demolition of a listed building

<u>National Requirements</u>	Yes	
A completed form (signed and dated)	<input type="checkbox"/>	
The completed Ownership Certificate (A, B, C or D – as applicable) stating the ownership of the land to which the application relates under Article 14 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 – must be signed	<input type="checkbox"/>	
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 14 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 must be given and/or published in accordance with this Article	<input type="checkbox"/>	
A Site Location Plan to a scale of 1:1250 or 1:2500 which identifies the land to which the application relates outlined in red and any other land owned by the applicant, close to or adjoining the application site outlined in blue and showing the direction of North.	<input type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application including: <ul style="list-style-type: none"> ○ Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries ○ Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100) ○ Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100) ○ Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100) ○ Plans to a scale of not less than 1:20 to show all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding and other decorative details ○ Roof plans (e.g. at a scale of 1:50 or 1:100) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Design and Access Statement – This is a mandatory requirement for certain applications please refer to Design & Access Guidance to check if applicable http://www.middevon.gov.uk/planning	<input type="checkbox"/>	
<u>Local Requirements:</u>	YES	N/A
<ul style="list-style-type: none"> • Listed building appraisal for demolition of total building only • Justification for works to a listed building & schedule of works • Heritage Statement - a written statement that includes an analysis of the significance of the archaeology, history and character of the building/structure), (where proposed development is likely to affect heritage assets or their settings) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Official Use

Checked by: _____

Dated: _____