



1 APP VALIDATION CRITERIA CHECK SHEET

Please note all requests, (plans and drawings if applicable) should include the **original planning reference number**. At least a copy of all documents should be provided .

Please see our local level requirements before submitting your request .

27. - Application for approval of details reserved by condition

There are no national requirements for applications for the approval of details served by the condition <u>except that they must be made in writing</u> . Any number of conditions may be included on a single written request, or by using this form.		
However, you may submit the following:	Yes	No
Completed form (signed and dated)	<input type="checkbox"/>	<input type="checkbox"/>
A Site Location Plan to a scale of 1:1250 or 1:2500 which identifies the land to which the application relates outlined in red and any other land owned by the applicant, close to or adjoining the application site outlined in blue and showing the direction of North.	<input type="checkbox"/>	<input type="checkbox"/>
A copy of other plans and drawings or information necessary to describe the subject of the application if applicable.	<input type="checkbox"/>	<input type="checkbox"/>
Local Requirements:		
Please describe the development or works shown on the original decision notice and clearly indicate the original permission reference number and condition that you wish to discharge. It is essential that the number and description of the condition(s) to which this application relates is specified.	<input type="checkbox"/>	
You should clearly indicate the materials/details that are being submitted for approval.	<input type="checkbox"/>	
If the details being submitted only discharge part of a condition(s) then this should be clearly set out together with a description of that part of the condition to which the application relates.	<input type="checkbox"/>	
The appropriate fee	<input type="checkbox"/>	

Circular 04/2008 (Planning Related Fees) sets out that where an application is made under Article 21 of the Town and Country Planning (General Development Procedure) Order 1995 a fee will be payable for any consent, agreement, or approval required by a condition or limitation attached to a grant of planning permission. The fee chargeable by the authority is £97 per request (or £28 where the related permission was for extending or altering a dwellinghouse or other development in the curtilage of a dwellinghouse). The fee must be paid when the request is made.

Official Use

Checked by: _____

Dated: _____