

1 APP VALIDATION CRITERIA CHECK SHEET



Please note all plans and drawings should include: unique reference numbers / letters / date (if applicable), paper size, key dimensions and scale bar indicating a minimum of 0-10 metres. Where possible drawings should not exceed A3 size and at least 1 copy of all documents should be provided. Please make sure you have checked the national and local level requirements before submitting your application . If you do not send all the information we need your application will be deemed invalid.

34. Application for Non Material Amendments following a grant of planning permission

<u>National Requirements</u>	Yes
Completed form (signed and dated)	<input type="checkbox"/>
A Site Location Plan to a scale of 1:1250 or 1:2500 which identifies the land to which the application relates outlined in red and any other land owned by the applicant, close to or adjoining the application site outlined in blue and showing the direction of North.	<input type="checkbox"/>
3 copies of other plans and drawings or information necessary to describe the proposed amendment. Dependent on the amendment sought this could include the following:-	
Block plan of the site (at a scale of 1:100 or 1:200) showing any site boundaries	<input type="checkbox"/>
Proposed elevations (at a scale of 1:50 or 1:100)	<input type="checkbox"/>
Proposed floor plans (at a scale of 1:50 or 1:100)	<input type="checkbox"/>
Proposed site sections and finished floor and site levels (at a scale of 1:50 or 1:100)	<input type="checkbox"/>
Roof plans (at a scale of 1:50 or 1:100)	<input type="checkbox"/>
The appropriate fee	<input type="checkbox"/>
<u>Local Requirement:</u>	
Have non material amendments previously been submitted on this application?	<input type="checkbox"/>

Official Use

Checked by: _____

Dated: _____

nb. Does not need to be advertised.