

1 APP VALIDATION CRITERIA CHECK SHEET

Please note **ALL** plans and drawings should include: unique reference numbers / letters / date (if applicable), paper size, key dimensions and scale bar indicating a minimum of 0-10 metres. Where possible drawings should not exceed A3 size and at least 1 copy of all documents should be provided unless submitting electronically. Please make sure you have checked the national AND local level requirements before submitting your application and return this form with your application pack. If you do not send all the information we need your application will be deemed invalid.

23. - Application for approval of reserved matters following outline approval

<u>National Requirements</u>	Yes	
Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made (signed and dated)	<input type="checkbox"/>	
Such particulars as are necessary to deal with the matters reserved in the outline planning permission	<input type="checkbox"/>	
A Site Location Plan to a scale of 1:1250 or 1:2500 which identifies the land to which the application relates outlined in red and any other land owned by the applicant, close to or adjoining the application site outlined in blue and showing the direction of North.	<input type="checkbox"/>	
Such plans as are necessary to deal with the matters reserved in the outline planning permission including: <ul style="list-style-type: none"> o Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries o Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100) o Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100) o Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100) o Roof plans (e.g. at a scale of 1:50 or 1:100) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
The appropriate fee	<input type="checkbox"/>	
<u>Local Requirements:</u>	YES	N/A
Planning Obligations – draft heads of agreement required for all major applications (10 dwellings or more (or site area 0.5h) or 1000 m ² or more of new floor space (or a site area if 1h or more)		
Major commercial – design code BREEAM assessment to meet ‘very good’ from 2013 and ‘excellent’ from 2016		
Major Applications - Carbon Reduction Statement to set out how landform, layout, building orientation, massing and landscaping to minimise energy consumption have been taken account of in the final design		
Farm Waste Management Plan – for all accommodation of livestock buildings and storage of slurry over 465sqm. Waste management plan could be incorporated into waste audit statement for major agricultural developments		
Form FDA1 required for all new or connections to existing non-mains drainage		
Ecology survey and report – trigger list and guidance available on planning web page		
Tree survey and report for all trees within application site or likely to be affected by proposed development		
Landscape and Visual Impact Assessment – seek advice of local planning authority, potentially required for all renewable energy projects		
Transport Assessment/Travel Plan/Traffic Pollution Assessment/Low Emission Assessment – required for all development proposals that would give rise to significant levels of vehicle movement		

Official Use

Checked by: _____

Dated: _____