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MDDC Ref No:

Prop Ref:

Doc Ref:

Date:

Small Business Rate Relief Application

You may qualify for relief from non-domestic rates in respect of the above property under the Small Business Rate Relief scheme. Further details of the scheme are given overleaf and more information is available on our website <https://www.middevon.gov.uk/> or by telephoning 01884 255255.

If you wish to apply please complete and return this form to me **as soon as possible**. Please provide below details of any **other** properties for which you have a non-domestic rates liability **anywhere** in England and **enclose a copy** of the rate demand(s). If there are no properties, please state "NONE".

Full Postal Address, including post code	Rates Reference Number*	Rateable Value As at 1 st April 2017	Is the property occupied or vacant?

*as shown on your rates bill

Continue on a separate sheet if required.

Signature of ratepayer / person authorised to sign: _____

Print Name: _____ Date: _____

Capacity of person signing: _____

Eg. Proprietor, partner, director etc

Telephone Number: _____ E-mail: _____

Warning - it is a criminal offence for a ratepayer to give false information when making an application for small business rate relief. Also, you should notify me if your circumstances change after submitting this application.

The information given on this form may be held on computer. If so, it will be subject to the provisions of the Data Protection Act 2018. It will be checked against other information held and may also be used to amend the Council's council tax and benefit records.

Small Business Rate Relief

Ratepayers who occupy a property with a rateable value which does not exceed £50,999 (and who are not entitled to other mandatory relief or are liable for unoccupied property rates) will have their bills calculated using the lower small business non-domestic rating multiplier, rather than the national non-domestic rating multiplier.

In addition, generally, if the sole or main property is shown on the rating list with a rateable value which does not exceed £15,000, the Ratepayer will receive a percentage reduction in their rates bill for this property of up to a maximum of 100%. For a property with a rateable value of not more than £12,000, the Ratepayer will receive a 100% reduction in their rates bill.

Generally, this percentage reduction (relief) is only available to Ratepayers who occupy either-

- (a) One property, or
- (b) One main property and other additional properties providing those additional properties each have a rateable value which does not exceed £2,899.

The rateable value of the property mentioned in (a), or the aggregate rateable value of all the properties mentioned in (b), must not exceed £19,999 outside London, or £27,999 in London, on each day for which relief is being sought. If the rateable value, or aggregate rateable value, increases above those levels, relief will cease from the day of the increase.

The Government has introduced additional support to small businesses. For those businesses that take on an additional property which would normally have meant the loss of Small Business Rate Relief, the Government has confirmed that they will be allowed to keep that relief for a period of 12 months.

Where a Ratepayer meets the eligibility criteria and has not received the relief they should contact their Local Authority. Provided the Ratepayer continues to satisfy the conditions for relief which apply at the relevant time as regards the property and the Ratepayer, they will automatically continue to receive relief in each new valuation period.

Certain changes in circumstances will need to be notified to the Local Authority by a Ratepayer who is in receipt of relief (other changes will be picked up by the Local Authority). The changes which should be notified are—

- (a) The Ratepayer taking up occupation of an additional property, and
- (b) An increase in the rateable value of a property occupied by the Ratepayer in an area other than the area of the Local Authority which granted the relief.