

TOWN OF _____

DECLARATION OF ACCEPTANCE OF OFFICE OF TOWN COUNCILLOR

I, _____ having been elected to the office of Councillor for the Town of _____, HEREBY DECLARE that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof according to the best of my judgment and ability.

I undertake to observe the code as to the conduct which is expected of members of the Town Council.

(Signature) _____

Dated _____

This declaration was made and subscribed before me.

(a) _____ or (b) _____

(Member of the Town Council)

(Clerk to the Town Council)

Notes :

1. A person elected to the office of _____ shall make the above Declaration before or at the first meeting of the Town Council after their election or, if the Council at that meeting so permit, before or at a later meeting of the Council.
2. The Declaration shall be made in the presence of a member of the Town Council or the Clerk to the Town Council and signed by that person at (a) or (b) above.
3. The completed Declaration must be handed to the Clerk of the Town Council for their retention immediately after completion.
4. If an elected member of a Town Council fails to comply with 1 and 2 above, their office shall become vacant.