

## **Data Protection Privacy Notice – Mid Devon Call for Sites**

### **Why are we processing your information?**

All personal information in respect of call for sites submissions will be processed in accordance with the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.

### **What will your information be used for?**

Mid Devon District Council will use your information for the purposes of preparing a technical assessment of housing and economic land availability across the district. Any site submissions received will be published on the Council's website but all personal information will be redacted from public viewing. We will however hold this information on our consultation database.

### **Who will your data be shared with?**

Your information will not be shared with any other person or organisation outside of Mid Devon District Council (with the exception of Devon County Council during the six-week call for sites process, whereby the County Council will act as the Data Controller).

### **The Data Controller**

During the initial call for sites process, Devon County Council will be the data controller. However, once the window for site submissions has closed, all data will be transferred securely to Mid Devon District Council. Thereafter, the data controller will be Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton, EX16 6PP.

### **The Data Processor**

Planning Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton, EX16 6PP

### **Data Protection Officer**

Catherine Yandle, Data Protection Office, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton, EX16 6PP.

### **Information Security**

Your information is stored securely and will not be shared with any other person or organisation outside of Mid Devon District Council.

### **Accuracy of your information**

The Council will process the information given at the time your submission is received. If your information is not accurate then you can call us on 01884 255255.

### **Retention**

Sites submissions will be held for six years from the date of expiry of relevant Development Plan Documents. After this time, we will ensure your information is deleted securely.

### **Transferring data outside of the UK**

Your information will not be transferred outside of the EU by Mid Devon District Council.

### **Individual rights**

You have certain rights under the Data Protection Act and the EU General Data Protection Regulations (GDPR)

## **Complaints**

If you are dissatisfied with the service you have received in relation to your call for sites submission and wish to make a complaint, you should write to Customer Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton, EX16 6PP. Alternatively you can email [customerservices@middevon.gov.uk](mailto:customerservices@middevon.gov.uk) Please visit our website for more information: [How our complaints procedure works – MIDDEVON.GOV.UK](#)