

# CORPORATE GOVERNANCE FRAMEWORK

## Purpose of the Governance Framework

The governance framework comprises the systems and processes and culture and values by which the Council is directed and controlled; also the activities through which it accounts to, engages with and leads the community. It enables the Council to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services.

### Annual Documents

- Annual Governance Statement
- Annual Outturn Performance and Finance Reports
- Business Plans
- Committee Report Procedure
- Corporate Plan Performance Report
- Corporate Risk Register
- Delegations from/to Directors
- Equality Information
- Internal Audit Plan
- Medium Term Financial Plan
- Members Allowances Scheme
- Pay Policy
- PSIAS checklist
- Single Equalities Scheme
- Statement of Accounts
- Treasury Management Strategy Statement and Annual Investment Strategy

### Periodic Documents

- Anti-Fraud and Corruption Policy and Strategy
- Business Continuity Plans
- Communications Strategy
- Community Engagement Framework
- Constitution
- Corporate Plan 2020-2024
- Data Quality Policy
- Declarations of Independence
- Financial Regulations
- Health and Safety Policies
- Information Governance Framework
- Information Security Policy
- Internet Transparency Pages
- Member/Officer Relations Protocol
- Members' Code of Conduct
- Money Laundering Policy
- Officer Employment Procedure Rules
- Officers' Code of Conduct
- Performance Management Framework
- Record of Decisions
- Register of interests
- Risk & Opportunity Management Policy
- Staff Charter
- Statement of Community Involvement
- Whistle Blowing Policy
- Workforce Data Report

### Contributory Processes

- Audit Committee
- Budget Monitoring Process
- Corporate Asset Strategy Group
- Corporate H&S
- Corporate Intranet
- Council Tax Leaflet/Information
- Customer Feedback Process
- Data Protection Officer
- Director of Finance, Assets and Resources (S151)
- Consultative Forums
- Equalities Forum
- External Audit
- Finance and Resources
- Grant administration, and certification to government
- Gypsy and Traveller Forum
- Head of Paid Service
- H&S Committee
- Impact (staff consultation group)
- Independent Remuneration Panel
- Internal Audit
- Job Descriptions
- Job Evaluation Process
- Law & Governance
- Member Training Scheme
- Monitoring Officer
- Net Zero Advisory Group
- Partnership arrangements
- Planning Policy Advisory Group
- ProContract for procurement
- Report Template
- Schedule of Council Meetings
- Scrutiny Framework
- Standards Committee
- Staff Induction
- Staff Surveys
- Tenants Together