

Data Protection Act 2018

Privacy Notice 'Gypsy & Traveller' Pitch Waiting List Application Form

Why we are processing your information

We are processing your information as you have expressed an interest in being considered for any new pitches which are developed in Mid Devon.

What will your information be used for

Your application form information will be used by Mid Devon District Council (MDDC) in consideration for any new pitches which are developed in Mid Devon.

Your information could also be used to contact you regarding:-

1. Your application
2. Development of new pitches
3. If a pitch became available
4. To ensure your information is accurate and up to date

The Data Controller

Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

The Data Processors

Planning Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Housing Needs, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Data Protection Officer

Data Protection Officer, Data Protection Office, Mid Devon District Council, Tiverton EX16 6PP email: dpo@middevon.gov.uk

Information Security and Data Sharing

Your information is stored securely within Planning Services and shared with the Housing Needs department.

Accuracy of your information

We will process the information given at the time of application. If anything changes then please let us know. You can email gt@middevon.gov.uk or call 01884 255255.

Retention

We will continue to hold your data until you are allocated a pitch, or you request to withdraw your application. Once your application is closed (withdrawn or pitch allocated) your personal data will then be removed, within 6 months. We will continue to hold a record of the application reference number, the reason for closure and date.

Transferring Data outside of the EU

Your information is not transferred outside the EU.

Complaints

If you are dissatisfied with the service that you have received and wish to make a complaint, you should write to Customer Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Alternatively you can email customerservices@middevon.gov.uk Visit our website for more information [How our complaints procedure works - MIDDEVON.GOV.UK](#)