

PRIVACY NOTICE – VALIDATION FAST TRACK SERVICE

Processing your information

In order to deal with your general enquiry we will need to obtain some information from you to establish how we can help you and what advice to give.

Purpose of processing

Your information will be used by Mid Devon District Council (MDDC) in dealing with your validation fast track application. You will be required to provide your name, address the site address and contact details. Your information will be used to contact you with advice and guidance in relation to your question by the Planning Services department.

The Data Controller

Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP.

The Data Processor

Planning Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Data Protection Officer

Data Protection Officer, Data Protection Office, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP email dpo@middevon.gov.uk

Information security and data sharing

Your information is stored securely and not shared with any other services without your verbal or written permission.

Accuracy of information

We will process the information given at the time of your enquiry.

Retention

All Validation Fast Track Service information is held as sensitive on a secure system and will not be deleted. They are held as information under the Town and Country Planning Act (1990).

Transferring Data outside of the EU

Your information will not be transferred outside the EU by MDDC.

Individual rights

You have certain rights under the Data protection Act and the EU General Data protection Regulations (GDPR). These can be found on the ICO website [Individual rights | ICO](#)

Complaints

If you are dissatisfied with the service that you have received in relation to your Validation Fast Track submission and wish to make a complaint, you should write to Customer Services, Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP Alternatively you can email customerservices@middevon.gov.uk Visit our website for more information [How our complaints procedure works - MIDDEVON.GOV.UK](#)